



## WHATCOM COUNTY

### EXECUTIVE ORDER 2004-03

#### Authorizing and Paying Supplemental Compensation Allowances to Public Officials

**WHEREAS**, given the multiple assignments and varied duties of some Public Officials it is necessary to minimize the cost of administration and provide the greatest flexibility for supplemental compensation allowances, and;

**WHEREAS**, it is necessary to clarify Whatcom County's process for authorizing and paying supplemental compensation allowances to public officials.

NOW, THEREFORE, BY VIRTUE OF THE POWER VESTED IN ME BY THE HOME RULE CHARTER FOR WHATCOM COUNTY. I HEREBY ORDER, EFFECTIVE IMMEDIATELY, THE FOLLOWING POLICY:

A "**public official**" is defined as an employee of the Whatcom County Executive Branch who is either:

- Elected and 1.0 Full Time Equivalent (FTE); or
- Designated as a Non-Represented Employee

#### **1. The County Executive May Authorize a Supplemental Compensation Allowance to a Public Official**

The amount of this allowance may range between \$200 and \$800 per month as determined by the County Executive. The County Executive may cancel or amend any allowance if the circumstance under which it was granted changes. The allowance will be in lieu of compensation for:

- Emergency Response
- Overtime
- Interim Assignment
- Extra Circumstances
- Use of Personal Vehicle .
- Cellular Phone
- Pager
- Market Adjustment

- Broadband Internet Connectivity at Residence
- Membership in Local Community Organizations (As approved by County Executive)

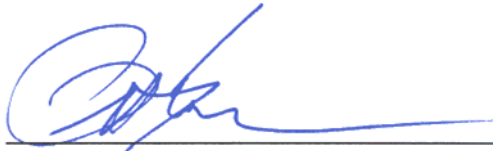
**2. Whatcom County Will Not Pay Mileage Reimbursement to a Public Official Who Receives a Supplemental Compensation Allowance**

**3. The Presiding Judge of the Superior Court May Authorize a Supplemental Compensation Allowance for the County Executive**

**4. Whatcom County Will Only Pay Supplemental Compensation Allowances Through the Payroll System**

Whatcom County will only pay supplemental compensation allowances through the payroll system. As required by the Internal Revenue Service, Whatcom County will treat supplemental compensation allowances as taxable income, and will deduct from them appropriate FICA, retirement, federal withholding amounts, and any other required deductions. Whatcom County will pay the first half of an allowance on the first paycheck of the month and the second half on the second paycheck.

Dated this 24th day of March 2004.



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Pete Kremen, Whatcom County Executive