

Superior Court

Notice to the Bar and Public

September 1, 2017

ATTENTION Law Offices Personnel: Please assure **ALL** staff, attorneys and, non-attorneys are aware of the contents of this notice.

SUPERIOR COURT MOVING TO ODYSSEY CASE MANAGEMENT SYSTEM

37 of Washington's 39 Superior Court Clerk's Offices have, or will, convert from JIS/SCOMIS to the new Odyssey case management system (The only two counties not going with Odyssey are King & Pierce Counties). This case management system will also replace our current electronic court document viewing system.

Whatcom County will be launching this system on **Monday, October 30th, 2017.** The Clerk of the Court has been tasked with the responsibility for signing up all those who wish and/or need viewing access to Odyssey. Each and every individual who wishes to access to this system, and associated documents, will need to complete and sign a confidentiality agreement. The agreement must include each user's full name (including middle initials), bar number for attorneys and email addresses, telephone numbers, etc. Staff members, legal assistants and other employees must name a responsible attorney along with their bar number.

While the Whatcom County legal community has long enjoyed free access to documents online, a fee structure has been adopted by all courts using Odyssey. The annual tier based subscription is as follows:

<u>Company/Firm/Division Size</u>	<u>Annual Fee</u>
1-3 individuals/employees	\$100.00
4-6 individuals/employees	\$250.00
7-10 individuals/employees	\$500.00
More than 10 individuals/employees	\$600.00

Please note that for all employees who work for not-for-profit organizations whose primary purpose is to provide access to justice for the poor and infirm, courts of limited and general jurisdiction, and government agencies and departments accessing electronic Superior Court records while in the performance of their official duties will have this fee waived.

Confidentiality and payment agreements are available online at :
<http://www.whatcomcounty.us/DocumentCenter/View/30197>

Odyssey Confidentiality/Payment Agreements should be completed and the original delivered to Chief Deputy Sandra Kiele at the Clerk's office.

2017 LOCAL COURT RULES

Please note the 2017 Local Court Rules are in effect as of September 1st. You can access the rules at: **<http://www.co.whatcom.wa.us/DocumentCenter/View/569>**

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