



**WHATCOM COUNTY**  
**EXECUTIVE ORDER 97-01**

WHEREAS, Whatcom County has an occasional need to utilize the services of professional bond counsel to advise and consult with the County Executive, County Council and Department head; and

WHEREAS, the County Executive desires to establish uniform procedures for the selection of bond counsel which will ensure the orderly and timely presentation of all bonding legislation to the County Executive and the County Council; and

Whereas, the County Executive is empowered by Section 3.22 of the Home Rule Charter for Whatcom County to supervise all administrative and executive departments,

NOW, THEREFORE, by virtue of the power vested in me by the Home Rule Charter for Whatcom County,

IT IS HEREBY ORDERED effective immediately as follows:

1. Any and all Department Heads desiring to prepare and/or present a bond issue on behalf of Whatcom County shall file a written request with the County Executive for appointment of a qualified attorney and/or law firm to serve as bond counsel.

2. Upon receipt of a written request for bond counsel, the County Executive will request that the Prosecuting Attorney appoint a Special Deputy Prosecuting Attorney to serve as bond counsel.

3. All resolutions, ordinances and documents pertaining to bond issues shall be approved "As to Form" by bond counsel in his/her capacity as a Special Deputy

Prosecuting Attorney.

4. The County Executive will authorize bond counsel to advise and consult directly with the appropriate Department Head.

5. The Department Head shall keep the County Executive advised of the status of the proposed bond issue at all times. Requests to schedule any and all public hearings concerning any bond issue shall be made to the County Executive's Office which will then forward the request to the Clerk of the County Council for action.

6. The Department Head shall immediately forward, to the County Executive, copies of all correspondence, resolutions and ordinances pertaining to the proposed bond issue. Copies of said documents will be filed with the Clerk of the County Council by the County Executive.

7. The Department Head shall file any and all documents to be presented for Council approval with the office of the County Executive pursuant to the schedule issued with regard to having items placed on the County Council agenda.

8. The procedures stated herein shall be complied with by all Whatcom County Departments, Committees and Boards.

Dated: January 15, 1997.

PETE KREMEN,  
Whatcom County Executive